KVOA COMMUNICATIONS, INC.
P.O. Box 5188, Tucson, Arizona 85703-0188
Studios at 209 W. Elm, 85705-6538
Tel: 520.792.2270 Fax: 520.620.1309

www.kvoa.com

For Internal Station Use
This Form Should Be Used to Create a Job Vacancy Folder
For Each Vacancy at the Station(s)
Use This Information In Completing Appendices 1 and 2 of the EEO Public File Report

## NEW JOB VACANCY

**Part A**

**I. General Information**

1. Job Title: Design Director
2. Station: KVOA-TV
3. Date Position Opened: 12/2/11
4. Date Position Filled: 3/12/12
5. Documentation of Dissemination of Notice: Has Part B of this form detailing recruitment efforts undertaken been complete and dated copies of all advertisements, bulletins, letters, faxes, emails or other communications announcing this vacancy attached hereto?

Yes [ ] No [ ]

**II. Interviews**

1. List of people interviewed for this position:

| Name | Date | Recruitment Source |
|---|---|---|
| Ira Rapaport | 1/8/12 | TUjobs.com |
| Danny Adelman | 1/12/12 | Graeme Newell |
| Inna Rohe | 1/22/12 | KVOA Website |
| Carl Bradford | 12/21/11 | Graeme Newell |

2. Total number of people interviewed for this position: 4

3. Total number of applicants for this job: 9

**III. Hiree**

Person ultimately hired for this position:

Name: Danny Adelman

Recruitment Source: Graeme Newell

Approval:

General Manager: [signature] Date: 2/12/12

KVOA COMMUNICATIONS, INC.
P.O. Box 5188, Tucson, Arizona 85703-0188
Studios at 209 W. Elm, 85705-6538
Tel: 520.792.2270 Fax: 520.620.1309

www.kvoa.com

## Part B Recruitment Sources Utilized

1. Was a copy of the job notice for this vacancy posted in a place where employees would easily see it at the station(s) and at other stations in the group?

Yes [✓] No [ ]

Date posted: 12/14/11
Attach a copy of notice posted.

2. Was a copy of the job notice for this vacancy sent to any third party for distribution to its list of referral organizations (i.e. state broadcasters association)?

Yes [✓] No [ ]

Name of Third Party: _____
Date Sent: 12/14/11
Attach proof of sending to third party.
Attach copy of third party's proof of distribution.

3. Was a copy of the job notice for this vacancy sent to all the organizations on the station's list of organizations entitled to receive copies of such notices (Form B-2)?

Yes [✓] No [ ]

Date Sent: 12/14/11
Attach a copy of the current list of such organizations.
Attach proof of sending to such organizations.

4. Was a copy of the job notice for this vacancy sent to any additional organizations or advertised in any additional media outlets?

Yes [✓] No [ ]

Complete the following information for each additional source utilized for advertising the vacancy. Attach copies of newspaper advertisements and scripts of radio/television advertisements. Attach proof of publication.

**a)** Name of Source:

Contact Person:

Address:

Telephone: Fax:

Email:

How was notification given to this source?

**b)** Name of Source:

Contact Person:

Address:

Telephone: Fax:

Email:

How was notification given to this source?

**c)** Name of Source:

Contact Person:

Address:

Telephone: Fax:

Email:

How was notification given to this source?

**d)** Name of Source:

Contact Person:

Address:

Telephone: Fax:

Email:

How was notification given to this source?

e) Name of Source:

Contact Person:

Address:

Telephone: Fax:

Email:

How was notification given to this source?

f) Name of Source:

Contact Person:

Address:

Telephone: Fax:

Email:

How was notification given to this source?

g) Name of Source:

Contact Person:

Address:

Telephone: Fax:

Email:

How was notification given to this source?

# Design Director

Posted: Dec 13, 2011 4:57 PM

KVOA-TV(NBC) in Tucson, AZ has an opening for a Design Director. The ideal candidate must display a strong design sense and be able to work through multiple levels to develop & maintain a cohesive on-air design. Requirements include: fluency in Adobe Photoshop; Adobe Illustrator and After Effects; ability to produce high quality still & motion graphics; creative composition & layout skills; ability to meet deadlines & detail orientation; must be efficient & able to work well under pressure; possess strong interpersonal skills; excellent written and verbal communication skills required; strong problem solving and organization skills. Interested applicants should send resume, demo reel(or link) and cover letter to:

Like

Tweet 0

SHARE

Rating:

0.0 (0 votes)

Jeff Clemons
KVOA-TV Creative Services Director
209 W. Elm Street
Tucson, Arizona 85705
jclemons@kvoa.com

NO PHONE CALLS PLEASE.
KVOA IS AN EQUAL OPPORTUNITY EMPLOYER.
PRE-EMPLOYMENT DRUG TESTING IS REQUIRED.
MOTOR VEHICLE RECORD REQUIRED.

Search

About | Contact | Properties | Careers | Local News | Site Index | Home

Home

Position Openings *Design Director* has been updated.

View Edit Track Clone

# Design Director

KVOA-TV(NBC) in Tucson, AZ has an opening for a Design Director. The ideal candidate must display a strong design sense and be able to work through multiple levels to develop & maintain a cohesive on-air design. Requirements include: fluency in Adobe Photoshop; Adobe Illustrator and After Effects; ability to produce high quality still & motion graphics; creative composition & layout skills; ability to meet deadlines & detail orientation; must be efficient & able to work well under pressure; possess strong interpersonal skills; excellent written and verbal communication skills required; strong problem solving and organization skills. Interested applicants should send resume, demo reel(or link) and cover letter to: Jeff Clemons KVOA-TV Creative Services Director 209 W. Elm Street Tucson, Arizona 85705 jclemons@kvoa.com NO PHONE CALLS PLEASE. KVOA IS AN EQUAL OPPORTUNITY EMPLOYER. PRE-EMPLOYMENT DRUG TESTING IS REQUIRED. MOTOR VEHICLE RECORD REQUIRED.

To apply, send resume, cover letter and contact information to:
Jeff
Clemons
KVOA.com

, AL

Phone:
Fax:

Email contact form

- Locations: AZ-Tucson
- Departments: Promotions/Marketing

2 reads Printer-friendly version Send to friend

LATEST FROM CORDILLERA NEWSROOMS

- RAW VIDEO: Pilot of crashed chopper arrives at UMC
  *KVOA.com - 1 hour 21 min ago*
- Magnitude 3.5 earthquake rattles Western Montana
  *KBZK.com - 1 hour 21 min ago*
- Gun found in Missoula high school reported stolen
  *KAJ18.com - 1 hour 21 min ago*
- Atascadero City Council appoints new mayor
  *KSBY.com - 1 hour 21 min ago*
- GF Central Catholic students baking cookies for seniors
  *KRTV.com - 1 hour 21 min ago*
- McMath Resigns as Moody Head Football Coach
  *KRISTV.com - 1 hour 21 min ago*
- McMath Resigns as Moody Head Football Coach
  *KZTV10.com - 1 hour 21 min ago*

More

GABRIELLA TREJO

My account
Create content
Recent posts
News headlines
Log out

© 2011, Cordillera Communications, Inc., 325 Cedar Street, Suite 1001, Saint Paul, MN 55101-1117
Phone (651) 379-0050 | Fax (651) 379-0055

careerpage.org

careerpage home | find a job | post a job | member login

*To apply:* Interested applicants should send resume, demo reel(or link) and cover letter to: Jeff Clemons KVOA-TV Creative Services Director 209 W. Elm Street Tucson, Arizona 85705 jclemons@kvoa.com NO PHONE CALLS PLEASE. KVOA IS AN EQUAL OPPORTUNITY EMPLOYER. PRE-EMPLOYMENT DRUG TESTING IS REQUIRED. MOTOR VEHICLE RECORD REQUIRED.

*Contact:* **Jeff Clemons** by **2012-01-14**
Tucson, AZ 85705

**Design Director**
*Posted: 2011-12-14*
Tucson, AZ

*Description:* KVOA-TV(NBC) in Tucson, AZ has an opening for a Design Director.

*Responsibilities:*

*Requirements:* The ideal candidate must display a strong design sense and be able to work through multiple levels to develop & maintain a cohesive on-air design. Requirements include: fluency in Adobe Photoshop; Adobe Illustrator and After Effects; ability to produce high quality still & motion graphics; creative composition & layout skills; ability to meet deadlines & detail orientation; must be efficient & able to work well under pressure; possess strong interpersonal skills; excellent written and verbal communication skills required; strong problem solving and organization skills.

2010 © All Rights Reserved
National Alliance of State Broadcasters Associations

# CAREER
JOBS

## Design Director

14 DECEMBER 2011

| | |
|---|---|
| **Type:** | News |
| **Organization:** | KVOA-TV (*ABA MEMBER) |
| **Location:** | Tucson, Arizona |
| **Description:** | KVOA-TV(NBC) in Tucson, AZ has an opening for a Design Director. The ideal candidate must display a strong design sense and be able to work through multiple levels to develop & maintain a cohesive on-air design. Requirements include: fluency in Adobe Photoshop; Adobe Illustrator and After Effects; ability to produce high quality still & motion graphics; creative composition & layout skills; ability to meet deadlines & detail orientation; must be efficient & able to work well under pressure; possess strong interpersonal skills; excellent written and verbal communication skills required; strong problem solving and organization skills. |
| **Contact:** | Interested applicants should send resume, demo reel(or link) and cover letter to: |

Jeff Clemons
KVOA-TV Creative Services Director
209 W. Elm Street
Tucson, Arizona 85705
jclemons@kvoa.com

NO PHONE CALLS PLEASE.
KVOA IS AN EQUAL OPPORTUNITY EMPLOYER.
PRE-EMPLOYMENT DRUG TESTING IS REQUIRED.
MOTOR VEHICLE RECORD REQUIRED.

TV Jobs.com

Broadcast Employment Services

## KVOA (NBC) Tucson, Arizona

| | |
|---|---|
| **Position** | **Design Director** |
| **Station Ownership** | Cordillera |
| **Station Slogan** | "News 4 Tucson" |
| **Reference #** | TVJ#34175547 |
| **Type** | Television |
| **Full / Part** | Full Time - Regular |
| **Experience** | See Ad |
| **Posted** | 12/14/2011 |
| **Closes** | 1/14/2012 |
| **Time Left** | 31 Days |
| **DMA** | #70 |
| **Found In** | Graphic Design<br>Graphic Design |

## Design Director

KVOA-TV(NBC) in Tucson, AZ has an opening for a Design Director. The ideal candidate must display a strong design sense and be able to work through multiple levels to develop & maintain a cohesive on-air design. Requirements include: fluency in Adobe Photoshop Adobe Illustrator and After Effects ability to produce high quality still & motion graphics creative composition & layout skills ability to meet deadlines & detail orientation must be efficient & able to work well under pressure possess strong interpersonal skills excellent written and verbal communication skills required strong problem solving and organization skills. Interested applicants should send resume, demo reel(or link) and cover letter to:

Jeff Clemons
KVOA-TV Creative Services Director
209 W. Elm Street
Tucson, Arizona 85705
jclemons@kvoa.com

NO PHONE CALLS PLEASE.

## Supplemental Information

| | |
|---|---|
| **Salary Type** | |
| **Salary Range** | |
| **Starting Salary / Year** | |
| **Starting Salary / Hour** | |
| **Job Type** | Full Time - Regular |
| **Hours** | |
| **Workweek** | |
| **Scheduled on Holidays** | |
| **Start Date** | |
| **Probation Period** | |
| **Benefits** | Yes - Full Time Only |
| **Benefit Premium** | Partially Paid By Company |
| **401K Plan** | Available |
| **Vacation** | Yes |
| **Paid Sick Leave** | Yes - Full Time Only |
| **Phone Calls** | |
| **Agent Phone Calls** | No Phone Calls Please |
| **Résumé** | Required |
| **Cover Letter** | Required |
| **References** | |
| **Salary History** | |
| **Tape / Reel** | Required |
| **Tape Format** | |
| **Tape Return** | No |
| **Director's Track** | |
| **FAX Résumé** | No |
| **TVJobs.com E-Résumé** | Yes |
| **Degree Required** | |

KVOA IS AN EQUAL OPPORTUNITY EMPLOYER.
PRE-EMPLOYMENT DRUG TESTING IS REQUIRED.
MOTOR VEHICLE RECORD REQUIRED.

---

When responding to this job ad, please mention you saw it listed at TVJobs.com

© Broadcast Employment Services 1994-2011

---

Send Resume

Annual E-Résumé subscription
or DigitalTalent résumé required.

---

[ View other KVOA job listings ]

| | |
|---|---|
| **Contract Required** | |
| **Contract Length** | |
| **Special Requirements** | |
| **Driver's License** | |
| **Insurance** | |
| **Good Driving Record** | Preferred |
| **Heavy Lifting** | |
| **Previous Applicants** | |
| **Local Apartment Rental** | |
| **Moving Expenses** | Negotiable |
| **Union Position** | No |
| **Union Contract Expires** | |
| **Confirmation Letter** | |
| **Rejection Letter** | |
| **Feedback** | No |
| **Drug Screen** | Yes |
| **Proof of Eligibility to work in U.S. Required** | Yes |
| **Equal Opportunity Employment** | Yes |
| **EOE Data Form** | Yes |

# Wildcat JobLink

## Design Director

KVOA Communications

Posted: Dec 14, 2011

**DIVISION** N/A

**POSITION TYPE** Full Time, Regular

**SALARY LEVEL** Negotiable

**Important Dates**
**Posted On:**
Dec 14, 2011

**Applications Accepted Until:**
Jan 14, 2012

**DESCRIPTION**
KVOA-TV(NBC) in Tucson, AZ has an opening for a Design Director. The ideal candidate must display a strong design sense and be able to work through multiple levels to develop & maintain a cohesive on-air design. Requirements include: fluency in Adobe Photoshop; Adobe Illustrator and After Effects; ability to produce high quality still & motion graphics; creative composition & layout skills; ability to meet deadlines & detail orientation; must be efficient & able to work well under pressure; possess strong interpersonal skills; excellent written and verbal communication skills required; strong problem solving and organization skills. Interested applicants should send resume, demo reel(or link) and cover letter to:

Jeff Clemons
KVOA-TV Creative Services Director
209 W. Elm Street
Tucson, Arizona 85705
jclemons@kvoa.com

NO PHONE CALLS PLEASE.
KVOA IS AN EQUAL OPPORTUNITY EMPLOYER.
PRE-EMPLOYMENT DRUG TESTING IS REQUIRED.
MOTOR VEHICLE RECORD REQUIRED.

**LOCATION**
**City**
Tucson
**State/Province**
Arizona
**Country**
United States

**JOB FUNCTION**
Communications Related

**CONTACT INFORMATION**
Mrs. Gabriella Trejo
Human Resources
209 W. Elm
Tucson, Arizona 85705
520-792-2270
United States

http://kvoa.com

NACElink NETWORK software by symplicity

NACElink Network is a collaboration between NACE, Symplicity, DirectEmployers and your college/university.

NACElink Privacy Policy | NACElink User Agreement

## Mississippi University for Women

College Central Network Services

December 14, 2011

## Job Detail Information

### Job Information

**Job ID** **2457989**

**Job Title** Design Director

**Job Description**

KVOA-TV(NBC) in Tucson, AZ has an opening for a Design Director. The ideal candidate must display a strong design sense and be able to work through multiple levels to develop & maintain a cohesive on-air design. Requirements include: fluency in Adobe Photoshop; Adobe Illustrator and After Effects; ability to produce high quality still & motion graphics; creative composition & layout skills; ability to meet deadlines & detail orientation; must be efficient & able to work well under pressure; possess strong interpersonal skills; excellent written and verbal communication skills required; strong problem solving and organization skills. Interested applicants should send resume, demo reel(or link) and cover letter to:

Jeff Clemons
KVOA-TV Creative Services Director
209 W. Elm Street
Tucson, Arizona 85705
jclemons@kvoa.com

NO PHONE CALLS PLEASE.
KVOA IS AN EQUAL OPPORTUNITY EMPLOYER.
PRE-EMPLOYMENT DRUG TESTING IS REQUIRED.
MOTOR VEHICLE RECORD REQUIRED.

**Type of Job** Full Time

**Job Location** Tucson, Arizona

**Posting Date** 12/18/2011

**Expiration Date** 01/14/2012

### Job Requirements

**Degrees Wanted** None Required

**Majors Wanted** Any Major

**Job Targets Wanted** Any Job Target

**Special Skills Wanted**

**Other Job Requirements**

### Company Information

**Company Name** **KVOA Communications, Inc.**

**Employer Web Site** http://www.kvoa.com

**Company Description** Cordillera Communications - A Division of Evening Post Publishing

**Equal Opportunity Employer** Yes

### Contact Information

**Contact**

Name: Gabriella Trejo
Address: 209 West Elm St
Tucson, AZ 85705
Phone: (520) 884-4604
Fax: 520-884-4639
Email: gtrejo@kvoa.com

Go Back

- **Go to My Employer Account Page**

Copyright © 1997-2011 College Central Network, Inc. All rights reserved.

| Mail | | |
|---|---|---|
| D.E.S. Vocational Rehabilitation<br>400 W Congress #420<br>Tucson AZ 85701 | Wonita Yodice<br><br>Tel: 628-6810 | YES ✓ |
| Tetra Corporation<br>PO Box 50544<br>Tucson AZ 85703 | Mary Lespron<br><br>Tel: 622-4874 ext 130 | YES ✓ |
| Tucson Black Chamber of Commerce<br>P.O. Box 2385<br>Tucson AZ 85702-2385 | Shirley Hockett | YES ✓ |
| Community Outreach Prog for the Deaf & Blind<br>268 W Adams St<br>Tucson AZ 85705 | Jane Kiser-Schmidt | YES ✓ |
| Tohono O'adham Nation<br>PO Box 837<br>Sells AZ 85634 | Freddie Lopez | YES ✓ |
| KUAT Communications<br>PO Box 210067<br>Tucson AZ 85721 | Terri Sweet<br><br>Tel: 520-621-5828 | YES ✓ |
| National Assoc. of Black Journalists<br>University of Maryland<br>1100 Knight Hall, Suite 3100<br>College Park, MD 20742 | Ryan Williams<br><br>Tel: 301-405-0248 | YES ✓ |
| Scottsdale Community College<br>9000 East Chaparral Road<br>Scottsdale, AZ 85253 | Raymond Dixon<br><br>Tel: 480-423-6523 | YES ✓ |

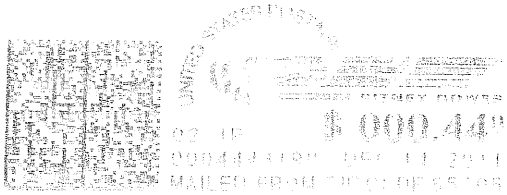
# DESIGN DIRECTOR

KVOA-TV(NBC) in Tucson, AZ has an opening for a Design Director. The ideal candidate must display a strong design sense and be able to work through multiple levels to develop & maintain a cohesive on-air design. Requirements include: fluency in Adobe Photoshop; Adobe Illustrator and After Effects; ability to produce high quality still & motion graphics; creative composition & layout skills; ability to meet deadlines & detail orientation; must be efficient & able to work well under pressure; possess strong interpersonal skills; excellent written and verbal communication skills required; strong problem solving and organization skills. Interested applicants should send resume, demo reel(or link) and cover letter to:

Jeff Clemons
KVOA-TV Creative Services Director
209 W. Elm Street
Tucson, Arizona 85705
jclemons@kvoa.com

NO PHONE CALLS PLEASE.
KVOA IS AN EQUAL OPPORTUNITY EMPLOYER.
PRE-EMPLOYMENT DRUG TESTING IS REQUIRED.
MOTOR VEHICLE RECORD REQUIRED.

KVOA COMMUNICATIONS, INC.
Box 5188, Tucson, AZ 85703-0188
Studios at 209 W. Elm, 85705-6538.
kvoa.com




D.E.S. Vocational Rehabilitation
400 W. Congress #420
Tucson, AZ 85701

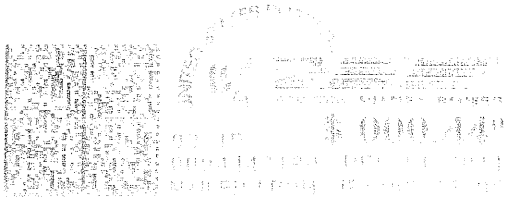
KVOA COMMUNICATIONS, INC.
Box 5188, Tucson, AZ 85703-0188
Studios at 209 W. Elm, 85705-6538
kvoa.com

Tetra Corporation
P.O. Box 50544
Tucson, AZ 85703

KVOA COMMUNICATIONS, INC.
Box 5188, Tucson, AZ 85703-0188
Studios at 209 W. Elm, 85705-6538
kvoa.com

Tucson Black Chamber of Commerce
P.O. Box 2385
Tucson, AZ 85702-2385

KVOA COMMUNICATIONS, INC.
Box 5188, Tucson, AZ 85703-0188
Studios at 209 W. Elm, 85705-6538
kvoa.com



Community Outreach Program
for the Deaf & Blind
268 W. Adams St.
Tucson, AZ 85705

KVOA COMMUNICATIONS, INC.
Box 5188, Tucson, AZ 85703-0188
Studios at 209 W. Elm, 85705-6538
kvoa.com

Tohono O'adham Nation
P.O. Box 837
Sells, AZ 85634

KVOA COMMUNICATIONS, INC.
Box 5188, Tucson, AZ 85703-0188
Studios at 209 W. Elm, 85705-6538
kvoa.com

KUAT Communications
P.O. Box 210067
Tucson, AZ 85721

KVOA COMMUNICATIONS, INC.
Box 5188, Tucson, AZ 85703-0188
Studios at 209 W. Elm, 85705-6538
kvoa.com

National Assoc. of Black Journalists
1100 Knight Hall, Suite 3100
College Park, MD 20742

KVOA COMMUNICATIONS, INC.
Box 5188, Tucson, AZ 85703-0188
Studios at 209 W. Elm, 85705-6538
kvoa.com

Scottsdale Community College
9000 E. Chaparral Road
Scottsdale, AZ 85253

| Mail | | |
|---|---|---|
| Chicano/Hispanic Student Affairs<br>Economics 23 PO Box 210023<br>Tucson AZ 85721 | Leona R. Puente | NO |
| LULAC<br>PO Box 2443<br>Tucson AZ 85702 | Richard Fimbres | NO |
| Access Tucson<br>124 E Broadway Blvd<br>Tucson AZ 85701 | Sam Barron | NO |
| Jackson Employment Center<br>400 E 26th St<br>Tucson AZ 85713 | Cheryl Bakari | NO |
| KQTL<br>2955 E Broadway Blvd<br>Tucson AZ 85716 | Araceli Espinoza | NO |
| Pascua Yaqui Tribe<br>7474 S. Camino de Oeste<br>Tucson, Az 85746 | Carmen Thomas<br>HR Director | NO |
| Emanual Grace Church<br>1440 Camino del Sierra<br>Tucson Az 85713 | Minister Charles Watkins | NO |

NEWS4 HD
KVOA.com

# DESIGN DIRECTOR

KVOA-TV(NBC) in Tucson, AZ has an opening for a Design Director. The ideal candidate must display a strong design sense and be able to work through multiple levels to develop & maintain a cohesive on-air design. Requirements include: fluency in Adobe Photoshop; Adobe Illustrator and After Effects; ability to produce high quality still & motion graphics; creative composition & layout skills; ability to meet deadlines & detail orientation; must be efficient & able to work well under pressure; possess strong interpersonal skills; excellent written and verbal communication skills required; strong problem solving and organization skills. Interested applicants should send resume, demo reel(or link) and cover letter to:

Jeff Clemons
KVOA-TV Creative Services Director
209 W. Elm Street
Tucson, Arizona 85705
jclemons@kvoa.com

NO PHONE CALLS PLEASE.
KVOA IS AN EQUAL OPPORTUNITY EMPLOYER.
PRE-EMPLOYMENT DRUG TESTING IS REQUIRED.
MOTOR VEHICLE RECORD REQUIRED.

KVOA COMMUNICATIONS, INC.
Box 5188, Tucson, AZ 85703-0188
Studios at 209 W. Elm, 85705-6538
kvoa.com

Chicano/Hispanic Student Affairs
Economics 23
P.O. Box 210023
Tucson, AZ 85721

KVOA COMMUNICATIONS, INC.
Box 5188, Tucson, AZ 85703-0188
Studios at 209 W. Elm, 85705-6538
kvoa.com

LULAC
P.O. Box 2443
Tucson, AZ 85702

KVOA COMMUNICATIONS, INC.
Box 5188, Tucson, AZ 85703-0188
Studios at 209 W. Elm, 85705-6538
kvoa.com

Access Tucson
124 E. Broadway Blvd.
Tucson, AZ 85701

KVOA COMMUNICATIONS, INC.
Box 5188, Tucson, AZ 85703-0188
Studios at 209 W. Elm, 85705-6538
kvoa.com

Jackson Employment Center
400 E. 26th St.
Tucson, AZ 85713

KVOA COMMUNICATIONS, INC.
Box 5188, Tucson, AZ 85703-0188
Studios at 209 W. Elm, 85705-6538
kvoa.com

KQTL
2955 E. Broadway Blvd.
Tucson, AZ 85716

KVOA COMMUNICATIONS, INC.
Box 5188, Tucson, AZ 85703-0188
Studios at 209 W. Elm, 85705-6538
kvoa.com

Pascua Yaqui Tribe
7474 S. Camino De Oeste
Tucson, AZ 85746

KVOA COMMUNICATIONS, INC.
Box 5188, Tucson, AZ 85703-0188
Studios at 209 W. Elm, 85705-6538
kvoa.com

Emmanuel Grace Church
1440 Camino Del Sierra
Tucson, AZ 85713

Recruitment Sources-Sister Stations

KXLF
1003 S Montana
Butte MO 59701

Pat Cooney
General Manager
**FAX: 406-782-8906** ✓
Tel: 406-496-8400

KRTV
Hwy 87 PO Box 2989
Great Falls MO 59404

Jon Saunders
General Manager
**FAX: 406-791-5479** ✓
Tel: 406-453-2431

KPAX
PO Box 4827
Missoula MO 59801

Bob Hermes
General Manager
**FAX: 406-543-7111** ✓
Tel: 406-543-7106

KTVQ
Box 2557
Billings MO 59103

Monty Wallis
General Manager
**FAX: 406-252-9938** ✓
Tel: 406-252-5611

KOAA
2200 7TH Ave
Pueblo CO 81003

Evie Hudson
Business Manager
**FAX: 719-295-6685** ✓
Tel: 719-544-5781

KATC
PO Box 63333
Layfayette LA 70506

Kathy Schexnayder
Business Manager
**FAX: 337-235-9363** ✓
Tel: 337-235-3333

KRIS
409 Staples St
Corpus Christi TX 78401

Alice Galindo
Business Manager
**FAX: 361-885-3773** ✓
Tel: 361-886-6100

WLEX
PO Box 1457
Lexington KY 40591

Sandy Byron
Business Manager
**FAX: 859-254-1272** ✓
Tel: 859-226-7600

KSBY
1772 Calle Joaquin
San Luis Obispo CA 93405

Rebecca Paxton
Business Manager
**FAX: 805-541-5142** ✓
Tel: 805-541-6666

# DESIGN DIRECTOR

KVOA-TV(NBC) in Tucson, AZ has an opening for a Design Director. The ideal candidate must display a strong design sense and be able to work through multiple levels to develop & maintain a cohesive on-air design. Requirements include: fluency in Adobe Photoshop; Adobe Illustrator and After Effects; ability to produce high quality still & motion graphics; creative composition & layout skills; ability to meet deadlines & detail orientation; must be efficient & able to work well under pressure; possess strong interpersonal skills; excellent written and verbal communication skills required; strong problem solving and organization skills. Interested applicants should send resume, demo reel(or link) and cover letter to:

Jeff Clemons
KVOA-TV Creative Services Director
209 W. Elm Street
Tucson, Arizona 85705
jclemons@kvoa.com

NO PHONE CALLS PLEASE.
KVOA IS AN EQUAL OPPORTUNITY EMPLOYER.
PRE-EMPLOYMENT DRUG TESTING IS REQUIRED.
MOTOR VEHICLE RECORD REQUIRED.

**KVOA Communications, Inc.**
P.O. Box 5188, Tucson, AZ 85703-0188
Studios at 209 W. Elm Street, 85705-6538

**www.kvoa.com**

A service of Cordillera Communications, Division of Evening Post Publishing Company

# *Facsimile Transmittal Sheet*

| | | | |
|---|---|---|---|
| **DATE:** | December 14, 2011 | **PAGES:** | 4 pages including Coversheet |
| **TO:** | **Pat Cooney** | **FROM:** | Gabriella Trejo |
| **FAX:** | **406-782-8906** | **TEL:** | |
| **RE:** | | **CC:** | |

| | | | |
|---|---|---|---|
| **PHONE:** | 520.884.4604 | **FAX:** | 520.884.4639 |

| | | | |
|---|---|---|---|
| **Sales/Traffic:** | 520.624.5983 | **News 4:** | 520.884.4644 |
| **Engineering:** | 520.628.7186 | **GM:** | 520.884.4600 |

**REMARKS:**

Attached are job posting for :

**P.T. Graphic Artist**

**Creative Services Producer**

**Design Director**

Thank you,

Gabriella Trejo

Payroll Clerk

This transmission is confidential and intended only for the above addressee. If you are not the intended recipient, be aware that any disclosure, copying, distribution or use of the contents of this transmission is prohibited. If you have received this communication in error, please notify the sender immediately by phone and mail the original back to us. Thank you.

**HP Officejet Pro 8500 A909g All-in-One series**

**Fax Log for**
Gabriella Trejo
+1 (520) 884-4639
Dec 14 2011 9:24AM

**Last Transaction**

| Date | Time | Type | Station ID | Duration<br>Digital Fax | Pages | Result |
|---|---|---|---|---|---|---|
| Dec 14 | 9:22AM | Fax Sent | 14067828906 | 1:23<br>N/A | 4 | OK |

**Note:**

Image on Fax Send Report is set to Off

An image of page 1 will appear here for faxes that are sent as Scan and Fax.

**KVOA Communications, Inc.**
P.O. Box 5188, Tucson, AZ 85703-0188
Studios at 209 W. Elm Street, 85705-6538

**www.kvoa.com**

A service of Cordillera Communications, Division of Evening Post Publishing Company

# *Facsimile Transmittal Sheet*

| | | | |
|---|---|---|---|
| **DATE:** | December 14, 2011 | **PAGES:** | 4 pages including Coversheet |
| **TO:** | **Jon Saunders** | **FROM:** | Gabriella Trejo |
| **FAX:** | **406-791-5479** | **TEL:** | |
| **RE:** | | **CC:** | |

| | | | |
|---|---|---|---|
| **PHONE:** | 520.884.4604 | **FAX:** | 520.884.4639 |

| | | | |
|---|---|---|---|
| **Sales/Traffic:** | 520.624.5983 | **News 4:** | 520.884.4644 |
| **Engineering:** | 520.628.7186 | **GM:** | 520.884.4600 |

**REMARKS:**

Attached are job posting for :

**P.T. Graphic Artist**

**Creative Services Producer**

**Design Director**

Thank you,

Gabriella Trejo

Payroll Clerk

This transmission is confidential and intended only for the above addressee. If you are not the intended recipient, be aware that any disclosure, copying, distribution or use of the contents of this transmission is prohibited. If you have received this communication in error, please notify the sender immediately by phone and mail the original back to us. Thank you.

**HP Officejet Pro 8500 A909g All-in-One series**

**Fax Log for**
Gabriella Trejo
+1 (520) 884-4639
Dec 14 2011 9:30AM

**Last Transaction**

| Date | Time | Type | Station ID | Duration<br>Digital Fax | Pages | Result |
|---|---|---|---|---|---|---|
| Dec 14 | 9:29AM | Fax Sent | 14067915479 | 1:24<br>N/A | 4 | OK |

**Note:**

Image on Fax Send Report is set to Off

An image of page 1 will appear here for faxes that are sent as Scan and Fax.

**KVOA Communications, Inc.**
P.O. Box 5188, Tucson, AZ 85703-0188
Studios at 209 W. Elm Street, 85705-6538

**www.kvoa.com**

A service of Cordillera Communications, Division of Evening Post Publishing Company

# *Facsimile Transmittal Sheet*

| | | | |
|---|---|---|---|
| **DATE:** | December 14, 2011 | **PAGES:** | 4 pages including Coversheet |
| **TO:** | **Bob Hermes** | **FROM:** | Gabriella Trejo |
| **FAX:** | **406-543-7111** | **TEL:** | |
| **RE:** | | **CC:** | |

| | | | |
|---|---|---|---|
| **PHONE:** | 520.884.4604 | **FAX:** | 520.884.4639 |

| | | | |
|---|---|---|---|
| **Sales/Traffic:** | 520.624.5983 | **News 4:** | 520.884.4644 |
| **Engineering:** | 520.628.7186 | **GM:** | 520.884.4600 |

**REMARKS:**

Attached are job posting for :

**P.T. Graphic Artist**

**Creative Services Producer**

**Design Director**

Thank you,

Gabriella Trejo

Payroll Clerk

This transmission is confidential and intended only for the above addressee. If you are not the intended recipient, be aware that any disclosure, copying, distribution or use of the contents of this transmission is prohibited. If you have received this communication in error, please notify the sender immediately by phone and mail the original back to us. Thank you.

**HP Officejet Pro 8500 A909g All-in-One series**

**Fax Log for**
Gabriella Trejo
+1 (520) 884-4639
Dec 14 2011 9:33AM

**Last Transaction**

| Date | Time | Type | Station ID | Duration<br>Digital Fax | Pages | Result |
|---|---|---|---|---|---|---|
| Dec 14 | 9:31AM | Fax Sent | 14065437111 | 1:27<br>N/A | 4 | OK |

**Note:**

Image on Fax Send Report is set to Off

An image of page 1 will appear here for faxes that are sent as Scan and Fax.

**KVOA Communications, Inc.**
P.O. Box 5188, Tucson, AZ 85703-0188
Studios at 209 W. Elm Street, 85705-6538

**www.kvoa.com**

A service of Cordillera Communications, Division of Evening Post Publishing Company

# *Facsimile Transmittal Sheet*

| | | | |
|---|---|---|---|
| **DATE:** | December 14, 2011 | **PAGES:** | 4 pages including Coversheet |
| **TO:** | **Monty Wallis** | **FROM:** | Gabriella Trejo |
| **FAX:** | **406-252-9938** | **TEL:** | |
| **RE:** | | **CC:** | |

| | | | |
|---|---|---|---|
| **PHONE:** | 520.884.4604 | **FAX:** | 520.884.4639 |

| | | | |
|---|---|---|---|
| **Sales/Traffic:** | 520.624.5983 | **News 4:** | 520.884.4644 |
| **Engineering:** | 520.628.7186 | **GM:** | 520.884.4600 |

**REMARKS:**

Attached are job posting for :

**P.T. Graphic Artist**

**Creative Services Producer**

**Design Director**

Thank you,

Gabriella Trejo

Payroll Clerk

This transmission is confidential and intended only for the above addressee. If you are not the intended recipient, be aware that any disclosure, copying, distribution or use of the contents of this transmission is prohibited. If you have received this communication in error, please notify the sender immediately by phone and mail the original back to us. Thank you.

**HP Officejet Pro 8500 A909g All-in-One series**

**Fax Log for**
Gabriella Trejo
+1 (520) 884-4639
Dec 14 2011 9:36AM

## Last Transaction

| Date | Time | Type | Station ID | Duration<br>Digital Fax | Pages | Result |
|---|---|---|---|---|---|---|
| Dec 14 | 9:34AM | Fax Sent | 14062529938 | 1:23<br>N/A | 4 | OK |

**Note:**

Image on Fax Send Report is set to Off

An image of page 1 will appear here for faxes that are sent as Scan and Fax.

**KVOA Communications, Inc.**
P.O. Box 5188, Tucson, AZ 85703-0188
Studios at 209 W. Elm Street, 85705-6538

**www.kvoa.com**

A service of Cordillera Communications, Division of Evening Post Publishing Company

# *Facsimile Transmittal Sheet*

| | | | |
|---|---|---|---|
| **DATE:** | December 14, 2011 | **PAGES:** | 4 pages including Coversheet |
| **TO:** | **Evie Hudson** | **FROM:** | Gabriella Trejo |
| **FAX:** | **719-295-6685** | **TEL:** | |
| **RE:** | | **CC:** | |

| | | | |
|---|---|---|---|
| **PHONE:** | 520.884.4604 | **FAX:** | 520.884.4639 |

| | | | |
|---|---|---|---|
| **Sales/Traffic:** | 520.624.5983 | **News 4:** | 520.884.4644 |
| **Engineering:** | 520.628.7186 | **GM:** | 520.884.4600 |

**REMARKS:**

Attached are job posting for :

**P.T. Graphic Artist**

**Creative Services Producer**

**Design Director**

Thank you,

Gabriella Trejo

Payroll Clerk

This transmission is confidential and intended only for the above addressee. If you are not the intended recipient, be aware that any disclosure, copying, distribution or use of the contents of this transmission is prohibited. If you have received this communication in error, please notify the sender immediately by phone and mail the original back to us. Thank you.

HP Officejet Pro 8500 A909g All-in-One series

**Fax Log for**
Gabriella Trejo
+1 (520) 884-4639
Dec 14 2011 9:39AM

## Last Transaction

| Date | Time | Type | Station ID | Duration<br>Digital Fax | Pages | Result |
|---|---|---|---|---|---|---|
| Dec 14 | 9:37AM | Fax Sent | 17192956685 | 1:45<br>N/A | 4 | OK |

**Note:**

Image on Fax Send Report is set to Off

An image of page 1 will appear here for faxes that are sent as Scan and Fax.

**KVOA Communications, Inc.**
P.O. Box 5188, Tucson, AZ 85703-0188
Studios at 209 W. Elm Street, 85705-6538

**www.kvoa.com**

A service of Cordillera Communications, Division of Evening Post Publishing Company

# *Facsimile Transmittal Sheet*

| | | | |
|---|---|---|---|
| **DATE:** | December 14, 2011 | **PAGES:** | 4 pages including Coversheet |
| **TO:** | **Kathy Schexnayder** | **FROM:** | Gabriella Trejo |
| **FAX:** | **337-235-9363** | **TEL:** | |
| **RE:** | | **CC:** | |

| | | | |
|---|---|---|---|
| **PHONE:** | 520.884.4604 | **FAX:** | 520.884.4639 |

| | | | |
|---|---|---|---|
| **Sales/Traffic:** | 520.624.5983 | **News 4:** | 520.884.4644 |
| **Engineering:** | 520.628.7186 | **GM:** | 520.884.4600 |

**REMARKS:**

Attached are job posting for :

**P.T. Graphic Artist**

**Creative Services Producer**

**Design Director**

Thank you,

Gabriella Trejo

Payroll Clerk

This transmission is confidential and intended only for the above addressee. If you are not the intended recipient, be aware that any disclosure, copying, distribution or use of the contents of this transmission is prohibited. If you have received this communication in error, please notify the sender immediately by phone and mail the original back to us. Thank you.

HP Officejet Pro 8500 A909g All-in-One series

**Fax Log for**
Gabriella Trejo
+1 (520) 884-4639
Dec 14 2011 9:42AM

## Last Transaction

| Date | Time | Type | Station ID | Duration<br>Digital Fax | Pages | Result |
|---|---|---|---|---|---|---|
| Dec 14 | 9:41AM | Fax Sent | 13372359363 | 1:23<br>N/A | 4 | OK |

**Note:**

Image on Fax Send Report is set to Off

An image of page 1 will appear here for faxes that are sent as Scan and Fax.

**KVOA Communications, Inc.**
P.O. Box 5188, Tucson, AZ 85703-0188
Studios at 209 W. Elm Street, 85705-6538

**www.kvoa.com**

A service of Cordillera Communications, Division of Evening Post Publishing Company

# *Facsimile Transmittal Sheet*

| | | | |
|---|---|---|---|
| **DATE:** | December 14, 2011 | **PAGES:** | 4 pages including Coversheet |
| **TO:** | **Alice Galindo** | **FROM:** | Gabriella Trejo |
| **FAX:** | **361-885-3773** | **TEL:** | |
| **RE:** | | **CC:** | |

| | | | |
|---|---|---|---|
| **PHONE:** | 520.884.4604 | **FAX:** | 520.884.4639 |

| | | | |
|---|---|---|---|
| **Sales/Traffic:** | 520.624.5983 | **News 4:** | 520.884.4644 |
| **Engineering:** | 520.628.7186 | **GM:** | 520.884.4600 |

**REMARKS:**

Attached are job posting for :

**P.T. Graphic Artist**

**Creative Services Producer**

**Design Director**

Thank you,

Gabriella Trejo

Payroll Clerk

This transmission is confidential and intended only for the above addressee. If you are not the intended recipient, be aware that any disclosure, copying, distribution or use of the contents of this transmission is prohibited. If you have received this communication in error, please notify the sender immediately by phone and mail the original back to us. Thank you.

HP Officejet Pro 8500 A909g All-in-One series

**Fax Log for**
Gabriella Trejo
+1 (520) 884-4639
Dec 14 2011 9:45AM

## Last Transaction

| Date | Time | Type | Station ID | Duration<br>Digital Fax | Pages | Result |
|---|---|---|---|---|---|---|
| Dec 14 | 9:43AM | Fax Sent | 13618853773 | 1:23<br>N/A | 4 | OK |

**Note:**

Image on Fax Send Report is set to Off

An image of page 1 will appear here for faxes that are sent as Scan and Fax.

**KVOA Communications, Inc.**
P.O. Box 5188, Tucson, AZ 85703-0188
Studios at 209 W. Elm Street, 85705-6538

**www.kvoa.com**

A service of Cordillera Communications, Division of Evening Post Publishing Company

# *Facsimile Transmittal Sheet*

| | | | |
|---|---|---|---|
| **DATE:** | December 14, 2011 | **PAGES:** | 4 pages including Coversheet |
| **TO:** | **Sandy Byron** | **FROM:** | Gabriella Trejo |
| **FAX:** | **859-254-1272** | **TEL:** | |
| **RE:** | | **CC:** | |

| | | | |
|---|---|---|---|
| **PHONE:** | 520.884.4604 | **FAX:** | 520.884.4639 |

| | | | |
|---|---|---|---|
| **Sales/Traffic:** | 520.624.5983 | **News 4:** | 520.884.4644 |
| **Engineering:** | 520.628.7186 | **GM:** | 520.884.4600 |

**REMARKS:**

Attached are job posting for :

**P.T. Graphic Artist**

**Creative Services Producer**

**Design Director**

Thank you,

Gabriella Trejo

Payroll Clerk

This transmission is confidential and intended only for the above addressee. If you are not the intended recipient, be aware that any disclosure, copying, distribution or use of the contents of this transmission is prohibited. If you have received this communication in error, please notify the sender immediately by phone and mail the original back to us. Thank you.

**HP Officejet Pro 8500 A909g All-in-One series**

**Fax Log for**
Gabriella Trejo
+1 (520) 884-4639
Dec 14 2011 9:47AM

## Last Transaction

| Date | Time | Type | Station ID | Duration<br>Digital Fax | Pages | Result |
|---|---|---|---|---|---|---|
| Dec 14 | 9:46AM | Fax Sent | 18592541272 | 1:22<br>N/A | 4 | OK |

**Note:**

Image on Fax Send Report is set to Off

An image of page 1 will appear here for faxes that are sent as Scan and Fax.

**KVOA Communications, Inc.**
P.O. Box 5188, Tucson, AZ 85703-0188
Studios at 209 W. Elm Street, 85705-6538

**www.kvoa.com**

A service of Cordillera Communications, Division of Evening Post Publishing Company

# *Facsimile Transmittal Sheet*

| | | | |
|---|---|---|---|
| **DATE:** | December 14, 2011 | **PAGES:** | 4 pages including Coversheet |
| **TO:** | **Rebecca Paxton** | **FROM:** | Gabriella Trejo |
| **FAX:** | **805-541-5142** | **TEL:** | |
| **RE:** | | **CC:** | |

| | | | |
|---|---|---|---|
| **PHONE:** | 520.884.4604 | **FAX:** | 520.884.4639 |

| | | | |
|---|---|---|---|
| **Sales/Traffic:** | 520.624.5983 | **News 4:** | 520.884.4644 |
| **Engineering:** | 520.628.7186 | **GM:** | 520.884.4600 |

**REMARKS:**

Attached are job posting for :

**P.T. Graphic Artist**

**Creative Services Producer**

**Design Director**

Thank you,

Gabriella Trejo

Payroll Clerk

This transmission is confidential and intended only for the above addressee. If you are not the intended recipient, be aware that any disclosure, copying, distribution or use of the contents of this transmission is prohibited. If you have received this communication in error, please notify the sender immediately by phone and mail the original back to us. Thank you.

**HP Officejet Pro 8500 A909g All-in-One series**

**Fax Log for**
Gabriella Trejo
+1 (520) 884-4639
Dec 14 2011 9:51AM

## Last Transaction

| Date | Time | Type | Station ID | Duration<br>Digital Fax | Pages | Result |
|---|---|---|---|---|---|---|
| Dec 14 | 9:49AM | Fax Sent | 18055415142 | 1:39<br>N/A | 4 | OK |

**Note:**

Image on Fax Send Report is set to Off

An image of page 1 will appear here for faxes that are sent as Scan and Fax.

| Fax | | |
|---|---|---|
| Dept of Economic Security<br>5441 E 22nd St<br>Tucson AZ 85711 | Olga Pinedo<br>**FAX: 584-9567**<br>Tel: 584-8172 | YES ✓ |
| Gospel Rescue Mission<br>312 W 28th St<br>Tucson, Az 85713 | Jenny Coverdale<br>**FAX: 622-8585**<br>Tel: 622-3495 | YES ✓ |
| Pima Community College<br>4905 C E Broadway Blvd<br>Tucson Az 85711 | Mary Holmes<br>**FAX: 206-4566**<br>Tel: 206-4596 | YES ✓ |
| Pima County One Stop Career Center<br>340 North Commerce Park Loop<br>Tucson Az 85745 | Donna Baker<br>**FAX: 798-0599**<br>Tel: 798-0500 | YES ✓ |
| ACAP<br>Job Assistance Center-Dept of the Army<br>United States Army Intelligence<br>Fort Huachuca AZ 85613 | Angela Baker<br>**FAX: 520-533-7059**<br>Tel: 520-533-5764 | YES ✓ |
| Arizona Commission of Indian Affairs<br>1400 W. Washington, Ste 300<br>Phoenix, AZ 85007 | Lone Wells<br>**FAX: 602-542-3223**<br>Tel: 602-542-3123 | YES ✓ |

NEWS4 HD
KVOA.com

# DESIGN DIRECTOR

KVOA-TV(NBC) in Tucson, AZ has an opening for a Design Director. The ideal candidate must display a strong design sense and be able to work through multiple levels to develop & maintain a cohesive on-air design. Requirements include: fluency in Adobe Photoshop; Adobe Illustrator and After Effects; ability to produce high quality still & motion graphics; creative composition & layout skills; ability to meet deadlines & detail orientation; must be efficient & able to work well under pressure; possess strong interpersonal skills; excellent written and verbal communication skills required; strong problem solving and organization skills. Interested applicants should send resume, demo reel(or link) and cover letter to:

Jeff Clemons
KVOA-TV Creative Services Director
209 W. Elm Street
Tucson, Arizona 85705
jclemons@kvoa.com

NO PHONE CALLS PLEASE.
KVOA IS AN EQUAL OPPORTUNITY EMPLOYER.
PRE-EMPLOYMENT DRUG TESTING IS REQUIRED.
MOTOR VEHICLE RECORD REQUIRED.

**KVOA Communications, Inc.**
P.O. Box 5188, Tucson, AZ 85703-0188
Studios at 209 W. Elm Street, 85705-6538

**www.kvoa.com**

A service of Cordillera Communications, Division of Evening Post Publishing Company

# *Facsimile Transmittal Sheet*

| | | | |
|---|---|---|---|
| **DATE:** | December 14, 2011 | **PAGES:** | 4 pages including Coversheet |
| **TO:** | **Olga Pinedo** | **FROM:** | Gabriella Trejo |
| **FAX:** | **584-9567** | **TEL:** | |
| **RE:** | | **CC:** | |

| | | | |
|---|---|---|---|
| **PHONE:** | 520.884.4604 | **FAX:** | 520.884.4639 |

| | | | |
|---|---|---|---|
| **Sales/Traffic:** | 520.624.5983 | **News 4:** | 520.884.4644 |
| **Engineering:** | 520.628.7186 | **GM:** | 520:884.4600 |

**REMARKS:**

Attached are job posting for :

**P.T. Graphic Artist**

**Creative Services Producer**

**Design Director**

Thank you,

Gabriella Trejo

Payroll Clerk

This transmission is confidential and intended only for the above addressee. If you are not the intended recipient, be aware that any disclosure, copying, distribution or use of the contents of this transmission is prohibited. If you have received this communication in error, please notify the sender immediately by phone and mail the original back to us. Thank you.

**HP Officejet Pro 8500 A909g All-in-One series**

**Fax Log for**
Gabriella Trejo
+1 (520) 884-4639
Dec 14 2011 9:53AM

**Last Transaction**

| Date | Time | Type | Station ID | Duration<br>Digital Fax | Pages | Result |
|---|---|---|---|---|---|---|
| Dec 14 | 9:52AM | Fax Sent | 5849567 | 1:20<br>N/A | 4 | OK |

**Note:**

Image on Fax Send Report is set to Off

An image of page 1 will appear here for faxes that are sent as Scan and Fax.

**KVOA Communications, Inc.**
P.O. Box 5188, Tucson, AZ 85703-0188
Studios at 209 W. Elm Street, 85705-6538

**www.kvoa.com**

A service of Cordillera Communications, Division of Evening Post Publishing Company

# *Facsimile Transmittal Sheet*

| | | | |
|---|---|---|---|
| **DATE:** | December 14, 2011 | **PAGES:** | 4 pages including Coversheet |
| **TO:** | **Jenny Coverdale** | **FROM:** | Gabriella Trejo |
| **FAX:** | **622-8585** | **TEL:** | |
| **RE:** | | **CC:** | |

| | | | |
|---|---|---|---|
| **PHONE:** | 520.884.4604 | **FAX:** | 520.884.4639 |

| | | | |
|---|---|---|---|
| **Sales/Traffic:** | 520.624.5983 | **News 4:** | 520.884.4644 |
| **Engineering:** | 520.628.7186 | **GM:** | 520.884.4600 |

**REMARKS:**

Attached are job posting for :

**P.T. Graphic Artist**

**Creative Services Producer**

**Design Director**

Thank you,

Gabriella Trejo

Payroll Clerk

This transmission is confidential and intended only for the above addressee. If you are not the intended recipient, be aware that any disclosure, copying, distribution or use of the contents of this transmission is prohibited. If you have received this communication in error, please notify the sender immediately by phone and mail the original back to us. Thank you.

**HP Officejet Pro 8500 A909g All-in-One series**

**Fax Log for**
Gabriella Trejo
+1 (520) 884-4639
Dec 14 2011 9:57AM

## Last Transaction

| Date | Time | Type | Station ID | Duration<br>Digital Fax | Pages | Result |
|---|---|---|---|---|---|---|
| Dec 14 | 9:56AM | Fax Sent | 6228585 | 1:25<br>N/A | 4 | OK |

**Note:**

Image on Fax Send Report is set to Off

An image of page 1 will appear here for faxes that are sent as Scan and Fax.

**KVOA Communications, Inc.**
P.O. Box 5188, Tucson, AZ 85703-0188
Studios at 209 W. Elm Street, 85705-6538

**www.kvoa.com**

A service of Cordillera Communications, Division of Evening Post Publishing Company

# *Facsimile Transmittal Sheet*

| | | | |
|---|---|---|---|
| **DATE:** | December 14, 2011 | **PAGES:** | 4 pages including Coversheet |
| **TO:** | **Mary Holmes** | **FROM:** | Gabriella Trejo |
| **FAX:** | **206-4566** | **TEL:** | |
| **RE:** | | **CC:** | |

| | | | |
|---|---|---|---|
| **PHONE:** | 520.884.4604 | **FAX:** | 520.884.4639 |

| | | | |
|---|---|---|---|
| **Sales/Traffic:** | 520.624.5983 | **News 4:** | 520.884.4644 |
| **Engineering:** | 520.628.7186 | **GM:** | 520.884.4600 |

**REMARKS:**

Attached are job posting for :

**P.T. Graphic Artist**

**Creative Services Producer**

**Design Director**

Thank you,

Gabriella Trejo

Payroll Clerk

This transmission is confidential and intended only for the above addressee. If you are not the intended recipient, be aware that any disclosure, copying, distribution or use of the contents of this transmission is prohibited. If you have received this communication in error, please notify the sender immediately by phone and mail the original back to us. Thank you.

**HP Officejet Pro 8500 A909g All-in-One series**

**Fax Log for**
Gabriella Trejo
+1 (520) 884-4639
Dec 14 2011 10:00AM

**Last Transaction**

| Date | Time | Type | Station ID | Duration<br>Digital Fax | Pages | Result |
|---|---|---|---|---|---|---|
| Dec 14 | 9:58AM | Fax Sent | 2064566 | 1:23<br>N/A | 4 | OK |

**Note:**

Image on Fax Send Report is set to Off

An image of page 1 will appear here for faxes that are sent as Scan and Fax.

**KVOA Communications, Inc.**
P.O. Box 5188, Tucson, AZ 85703-0188
Studios at 209 W. Elm Street, 85705-6538

**www.kvoa.com**

A service of Cordillera Communications, Division of Evening Post Publishing Company

# *Facsimile Transmittal Sheet*

| | | | |
|---|---|---|---|
| **DATE:** | December 14, 2011 | **PAGES:** | 4 pages including Coversheet |
| **TO:** | **Donna Baker** | **FROM:** | Gabriella Trejo |
| **FAX:** | **798-0599** | **TEL:** | |
| **RE:** | | **CC:** | |

| | | | |
|---|---|---|---|
| **PHONE:** | 520.884.4604 | **FAX:** | 520.884.4639 |

| | | | |
|---|---|---|---|
| **Sales/Traffic:** | 520.624.5983 | **News 4:** | 520.884.4644 |
| **Engineering:** | 520.628.7186 | **GM:** | 520.884.4600 |

**REMARKS:**

Attached are job posting for :

**P.T. Graphic Artist**

**Creative Services Producer**

**Design Director**

Thank you,

Gabriella Trejo

Payroll Clerk

This transmission is confidential and intended only for the above addressee. If you are not the intended recipient, be aware that any disclosure, copying, distribution or use of the contents of this transmission is prohibited. If you have received this communication in error, please notify the sender immediately by phone and mail the original back to us. Thank you.

**HP Officejet Pro 8500 A909g All-in-One series**

**Fax Log for**
Gabriella Trejo
+1 (520) 884-4639
Dec 14 2011 10:02AM

## Last Transaction

| Date | Time | Type | Station ID | Duration<br>Digital Fax | Pages | Result |
|---|---|---|---|---|---|---|
| Dec 14 | 10:01AM | Fax Sent | 7980599 | 1:24<br>N/A | 4 | OK |

**Note:**

Image on Fax Send Report is set to Off

An image of page 1 will appear here for faxes that are sent as Scan and Fax.

**KVOA Communications, Inc.**
P.O. Box 5188, Tucson, AZ 85703-0188
Studios at 209 W. Elm Street, 85705-6538

**www.kvoa.com**

A service of Cordillera Communications, Division of Evening Post Publishing Company

# *Facsimile Transmittal Sheet*

| | | | |
|---|---|---|---|
| **DATE:** | December 14, 2011 | **PAGES:** | 4 pages including Coversheet |
| **TO:** | **Angela Baker** | **FROM:** | Gabriella Trejo |
| **FAX:** | **520-533-7059** | **TEL:** | |
| **RE:** | | **CC:** | |

| | | | |
|---|---|---|---|
| **PHONE:** | 520.884.4604 | **FAX:** | 520.884.4639 |

| | | | |
|---|---|---|---|
| **Sales/Traffic:** | 520.624.5983 | **News 4:** | 520.884.4644 |
| **Engineering:** | 520.628.7186 | **GM:** | 520.884.4600 |

**REMARKS:**

Attached are job posting for :

**P.T. Graphic Artist**

**Creative Services Producer**

**Design Director**

Thank you,

Gabriella Trejo

Payroll Clerk

This transmission is confidential and intended only for the above addressee. If you are not the intended recipient, be aware that any disclosure, copying, distribution or use of the contents of this transmission is prohibited. If you have received this communication in error, please notify the sender immediately by phone and mail the original back to us. Thank you.

**HP Officejet Pro 8500 A909g All-in-One series**

**Fax Log for**
Gabriella Trejo
+1 (520) 884-4639
Dec 14 2011 10:05AM

## Last Transaction

| Date | Time | Type | Station ID | Duration<br>Digital Fax | Pages | Result |
|---|---|---|---|---|---|---|
| Dec 14 | 10:04AM | Fax Sent | 15205337059 | 1:20<br>N/A | 4 | OK |

**Note:**

Image on Fax Send Report is set to Off

An image of page 1 will appear here for faxes that are sent as Scan and Fax.

**KVOA Communications, Inc.**
P.O. Box 5188, Tucson, AZ 85703-0188
Studios at 209 W. Elm Street, 85705-6538

**www.kvoa.com**

A service of Cordillera Communications, Division of Evening Post Publishing Company

# *Facsimile Transmittal Sheet*

| | | | |
|---|---|---|---|
| **DATE:** | December 14, 2011 | **PAGES:** | 4 pages including Coversheet |
| **TO:** | **Lone Wells** | **FROM:** | Gabriella Trejo |
| **FAX:** | **602-542-3223** | **TEL:** | |
| **RE:** | | **CC:** | |

| | | | |
|---|---|---|---|
| **PHONE:** | 520.884.4604 | **FAX:** | 520.884.4639 |

| | | | |
|---|---|---|---|
| **Sales/Traffic:** | 520.624.5983 | **News 4:** | 520.884.4644 |
| **Engineering:** | 520.628.7186 | **GM:** | 520.884.4600 |

**REMARKS:**

Attached are job posting for :

**P.T. Graphic Artist**

**Creative Services Producer**

**Design Director**

Thank you,

Gabriella Trejo

Payroll Clerk

This transmission is confidential and intended only for the above addressee. If you are not the intended recipient, be aware that any disclosure, copying, distribution or use of the contents of this transmission is prohibited. If you have received this communication in error, please notify the sender immediately by phone and mail the original back to us. Thank you.

**HP Officejet Pro 8500 A909g All-in-One series**

**Fax Log for**
Gabriella Trejo
+1 (520) 884-4639
Dec 14 2011 10:07AM

**Last Transaction**

| Date | Time | Type | Station ID | Duration<br>Digital Fax | Pages | Result |
|---|---|---|---|---|---|---|
| Dec 14 | 10:06AM | Fax Sent | 16025423223 | 1:22<br>N/A | 4 | OK |

**Note:**

Image on Fax Send Report is set to Off

An image of page 1 will appear here for faxes that are sent as Scan and Fax.

| Recruitment Sources<br>E-Mail | CONTACT | ENTITLED TO NOTIFICATION |
|---|---|---|
| Chicanos Por La Cause-Employment Specialist<br>200 N Stone Ave<br>Tucson AZ 85701 | Lola Benitez<br>FAX : 884-9007<br>TEL: 882-0018 EXT#279<br>**lola.benitez@cplc.org** | YES ✓ |
| NAACP Tucson Branch<br>2160 N 6TH Ave<br>Tucson AZ 85705 | Clarence Boykins<br>TEL: 622-8277<br>**CLARENCE540@AOL.COM** | YES ✓ |
| Tucson Urban League<br>2305 S Park Ave<br>Tucson AZ 85713 | Donna Baker<br>FAX: 623-9364<br>TEL: 791-9522<br>**dbakerx@csd.pima.gov** | YES ✓ |
| Tucson Indian Center<br>705 N Main Ave<br>Tucson AZ 85705 | Benny M McCabe<br>FAX: 884-0240<br>TEL: 884-7131<br>**Benmcabe@hotmail.com** | YES ✓ |
| National Association of Hispanic Journalists<br>1000 National Press Bld 529 14st MW<br>Washington DC 20045-2001 | NAHJ Job Bank<br>TEL: 202-662-7168<br>FAX: 202-662-7144<br>**Jobbank@nahj.org** | YES ✓ |
| Family Support Center<br>3500 S.Craycroft Rd. Bldg.3210<br>Davis-Monthan AFB, AZ 85707 | Regan Mendina-Pellow/USAF ACC<br>TEL: 228-5690<br>FAX: 228-5622<br>**Regan.Mendina-Pellow@dm.af.mil** | YES ✓ |
| Fred G Acosta Job Center<br>901 S Campbell Ave<br>Tucson AZ 85719 | Joe Romano<br>TEL: 879-9234<br>**romano.joe@jobcorps.org** | YES ✓ |
| National Urban League<br>120 Wall Street<br>New York, NY 10005 | S Harris<br>TEL: 212-558-5300<br>**Sharris@nul.org** | YES ✓ |
| Goodwill Industries of So Arizona Inc.<br>1940 E. Silverlake #403<br>Tucson AZ 85713 | Lisa Larivee<br>TEL: 520-623-5174 ext.117<br>**llarivee@goodwill-tucson.org** | YES ✓ |
| ITT Technical Institute<br>1455 W. River Rd.<br>Tucson, AZ 85704 | Jennifer Whicker<br>TEL: 520-408-7488<br>Ldeery<br>**jwhicker@itt-tech.edu** | YES ✓ |
| P.H.A.S.E / YWCA<br>525 N. Bonita Ave.<br>Tucson Az 85745 | Liz Rabago<br>TEL: 884-7810<br>**lrabago@ywcatucson.org** | used to fax/ requested email<br>YES ✓ |

**Gabriella Trejo**

**From:** Gabriella Trejo

**Sent:** Tuesday, December 13, 2011 4:20 PM

**To:** 'lola.benitez@cplc.org'; 'clarence540@aol.com'; 'dbakerx@csd.pima.gov'; 'benmcabe@hotmail.com'; 'jobbank@nahj.org'; 'Mendina-Pellow, Regan Civ USAF ACC 355 FSS/FSFR'; 'romano.joe@jobcorps.org'; 'sharris@nul.org'; 'llarivee@goodwill-tucson.org'; 'ldeery@itt-tech.edu'; 'lrabago@ywcatucson.org'

**Subject:** (3) Job Openings

**Attachments:** CREATIVE SERVICES PRODUCER.doc; DESIGN DIRECTOR.doc; Graphic Artist Part-Time Job Posting.doc

Hello,

We currently have 3 job openings for the attached job descriptions:

**Creative Services Producer**
**Design Director**
**P.T. Graphic Artist**

Thank you,
Gabriella
Payroll Clerk

NEWS4 HD
KVOA.com

# DESIGN DIRECTOR

KVOA-TV(NBC) in Tucson, AZ has an opening for a Design Director. The ideal candidate must display a strong design sense and be able to work through multiple levels to develop & maintain a cohesive on-air design. Requirements include: fluency in Adobe Photoshop; Adobe Illustrator and After Effects; ability to produce high quality still & motion graphics; creative composition & layout skills; ability to meet deadlines & detail orientation; must be efficient & able to work well under pressure; possess strong interpersonal skills; excellent written and verbal communication skills required; strong problem solving and organization skills. Interested applicants should send resume, demo reel(or link) and cover letter to:

Jeff Clemons
KVOA-TV Creative Services Director
209 W. Elm Street
Tucson, Arizona 85705
jclemons@kvoa.com

NO PHONE CALLS PLEASE.
KVOA IS AN EQUAL OPPORTUNITY EMPLOYER.
PRE-EMPLOYMENT DRUG TESTING IS REQUIRED.
MOTOR VEHICLE RECORD REQUIRED.

| Recruitment Sources | CONTACT | ENTITLED TO NOTIFICATION |
|---|---|---|
| **E-Mail** | | |
| AWRT--Tucson Chapter katrina@adwiz.com | | NO |
| Brown Mackie College-- lisanchez@brownmackie.edu | | NO |
| Tucson Advertising Federation membership@aaftucson.org | | NO |

**Gabriella Trejo**

**From:** Gabriella Trejo
**Sent:** Tuesday, December 13, 2011 4:20 PM
**To:** 'Katrina Noble'; 'Sanchez, Liliana'; 'membership@aaftucson.org'
**Subject:** (3) Job Openings
**Attachments:** CREATIVE SERVICES PRODUCER.doc; DESIGN DIRECTOR.doc; Graphic Artist Part-Time Job Posting.doc

Hello,

We currently have 3 job openings for the attached job descriptions:

**Creative Services Producer**
**Design Director**
**P.T. Graphic Artist**

Thank you,
Gabriella
Payroll Clerk

NEWS4 HD
KVOA.com

# DESIGN DIRECTOR

KVOA-TV(NBC) in Tucson, AZ has an opening for a Design Director. The ideal candidate must display a strong design sense and be able to work through multiple levels to develop & maintain a cohesive on-air design. Requirements include: fluency in Adobe Photoshop; Adobe Illustrator and After Effects; ability to produce high quality still & motion graphics; creative composition & layout skills; ability to meet deadlines & detail orientation; must be efficient & able to work well under pressure; possess strong interpersonal skills; excellent written and verbal communication skills required; strong problem solving and organization skills. Interested applicants should send resume, demo reel(or link) and cover letter to:

Jeff Clemons
KVOA-TV Creative Services Director
209 W. Elm Street
Tucson, Arizona 85705
jclemons@kvoa.com

NO PHONE CALLS PLEASE.
KVOA IS AN EQUAL OPPORTUNITY EMPLOYER.
PRE-EMPLOYMENT DRUG TESTING IS REQUIRED.
MOTOR VEHICLE RECORD REQUIRED.

# DESIGN DIRECTOR

KVOA-TV(NBC) in Tucson, AZ has an opening for a Design Director. The ideal candidate must display a strong design sense and be able to work through multiple levels to develop & maintain a cohesive on-air design. Requirements include: fluency in Adobe Photoshop; Adobe Illustrator and After Effects; ability to produce high quality still & motion graphics; creative composition & layout skills; ability to meet deadlines & detail orientation; must be efficient & able to work well under pressure; possess strong interpersonal skills; excellent written and verbal communication skills required; strong problem solving and organization skills. Interested applicants should send resume, demo reel(or link) and cover letter to:

Jeff Clemons
KVOA-TV Creative Services Director
209 W. Elm Street
Tucson, Arizona 85705
jclemons@kvoa.com

NO PHONE CALLS PLEASE.
KVOA IS AN EQUAL OPPORTUNITY EMPLOYER.
PRE-EMPLOYMENT DRUG TESTING IS REQUIRED.
MOTOR VEHICLE RECORD REQUIRED.